

INFORMATION ON THE PROCESSING OF YOUR PERSONAL DATA

Pursuant to Art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation; hereinafter the “General Regulation” or “GDPR”), the Jagiellonian University states that:

1. The **administrator** of your personal data is **the Jagiellonian University** in Krakow, at ul. Gołębia 24, 31-007 Kraków, Poland, represented by the President of the University (Rektor Uniwersytetu Jagiellońskiego).
2. **The Jagiellonian University has appointed a Data Protection Officer** (Inspektor Ochrony Danych), ul. Czapskich 4, room 27, 31-110 Kraków. The Officer can be contacted by e-mail at iod@uj.edu.pl or by telephone at +48 12 663 12 25.
3. Your personal data provided in the Application Form **will be processed**:
 - a) on the basis of art. 6 par.1 b) GDPR **in order to make and fulfil an agreement* of which the subject is participation in the Intensive Polish Language and Culture Program** organized by the Institute of Polish Language and Culture for Foreigners of the Jagiellonian University in Kraków.
 - b) on the basis of art. 6 par.1 c) GDPR **in order to fulfil the legal obligations** incumbent on the Administrator of your personal data in connection with the concluded agreement.
 - c) on the basis of art. 6 par. 1 f) GDPR **in order to implement the Administrator’s legitimate interest** in the form of pursuing potential claims or defending against claims connected with the agreement.
 - d) **personal data in the form of an image** will be processed on the basis of art. 6 par. 1 a) GDPR. i.e., on the basis of the voluntary consent expressed by you – for the Institute’s promotional purposes.
 - e) **within the scope of e-mail address** if you give a separate consent to sending information about the programs offered by the Institute , on the basis of art. 6 par. 1 a) GDPR.
4. **Providing** of your personal data described in point 3 a) above **is necessary in order to make and fulfil the above-mentioned agreement, i.e., participation in a program**. Failure to provide personal data will result in your illegibility for the program.
5. **Providing personal data described in point 3 d) and point 3 e) above is voluntary**.
6. Your personal data will be retained for the duration of the program and, after the end of the program, for archiving purposes for the period provided for by law or, to the extent that it is processed on the basis of consent given, until that consent is revoked (unless further retention is a legal obligation).
7. You have **the right to**: obtain information about the processing of personal data and rights under the GDPR, to access and rectify your data, as well as the right to delete personal data from the administrator's files (unless further processing is necessary to fulfil legal obligations or to establish, assert or defend claims), and the right to restrict processing, the right to data portability, the right to object to processing- in the cases and under the conditions specified in the GDPR.
8. **Within the scope that the processing is based on your consent, you also have the right to withdraw your consent** at any time, without affecting the lawfulness of processing based on your consent before its withdrawal. **The withdrawal of your consent to the processing of your personal data can be: sent by e-mail to:** polish.for.foreigners@uj.edu.pl; iod@uj.edu.pl; **sent by traditional mail to:** Institute of Polish Language and Culture for Foreigners, ul. Grodzka 64, 31-044 Kraków, Poland; or **effected personally** by appearing at the Institute of Polish Language and Culture for Foreigners, ul. Grodzka 64, 31-044 Kraków, Poland.

The consequence of withdrawing consent to the processing of personal data will be the cessation of the dissemination your image and the cessation of sending information to the e-mail address indicated by you.
9. Your personal data will not be subject to automated decision-making or profiling.
10. **You have the right to lodge a complaint** with the President of the Office for Personal Data Protection in Poland (Prezes Urzędu Ochrony Danych Osobowych) if you find that that the processing of your personal data violates any of the provisions of the GDPR.

I acknowledge that I have read and understand the Information on the Processing of your Personal Data.

Signature: **Date:**

**The agreement is the Application Form with the following attachments: Information on the processing of your personal data, Regulation of the Intensive Program of Polish Language and Culture, and Consent to distributing information.*

I consent to the processing of my personal data regarding my e-mail address for the purpose of sending information about programs carried out by the Institute of Polish Language and Culture for Foreigners of the Jagiellonian University in Kraków in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 and the above information clause.

Signature: **Date:**